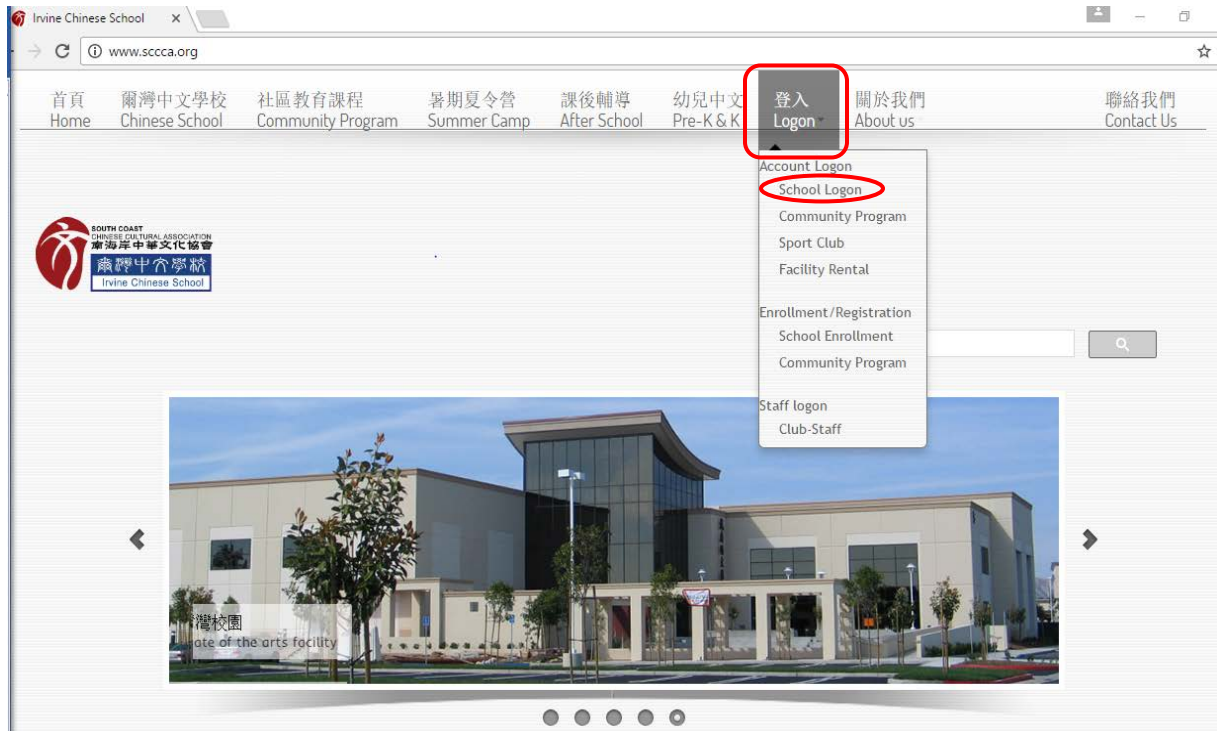


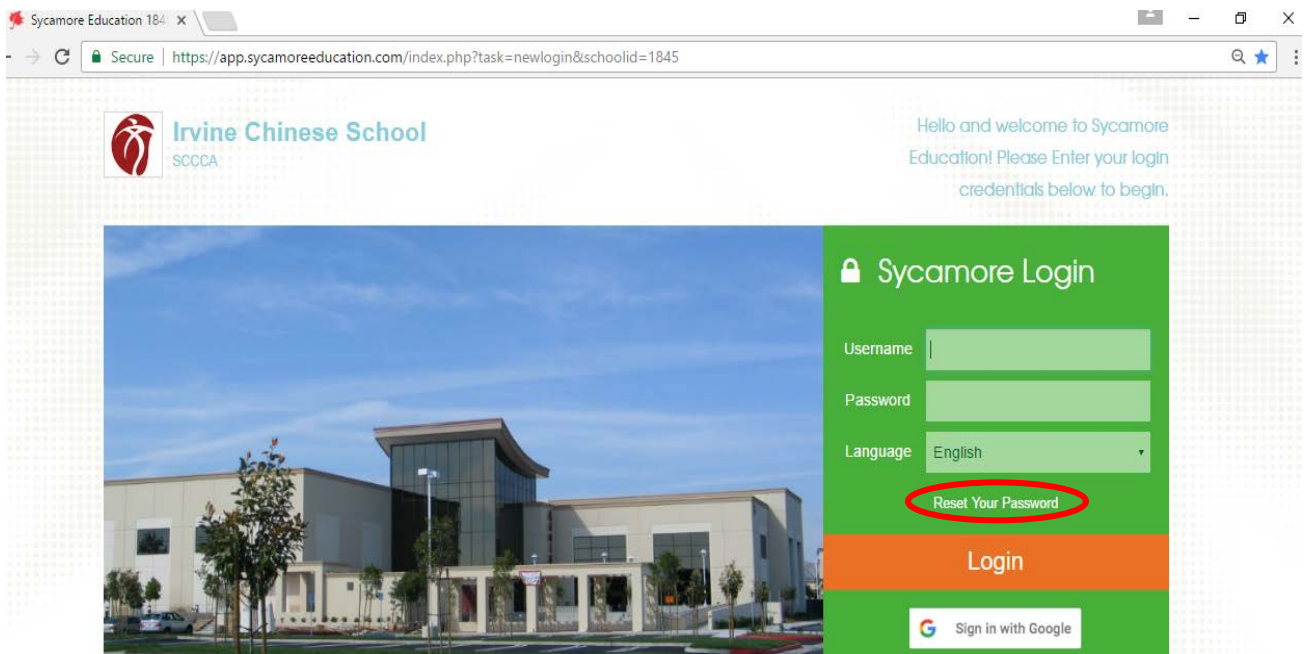
Irvine Chinese School Sycamore System

How to Resent Password

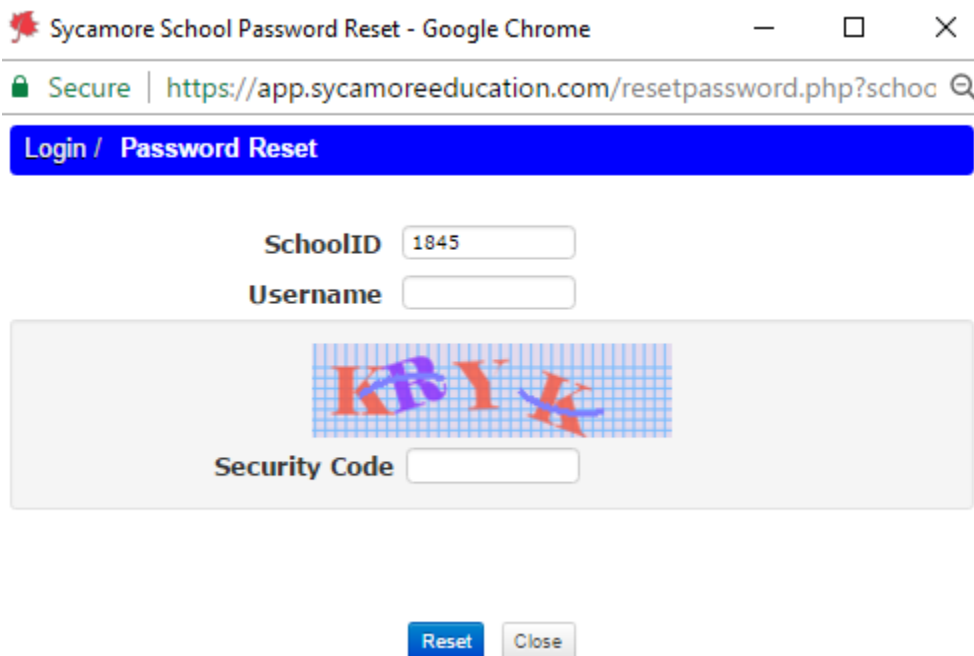
1. Go to www.sccca.org click “Logon” and then click “School Logon”



2. Enter your Username which is PID# (Family ID#)
Click on “Reset Your Password” if you have forgotten your Password

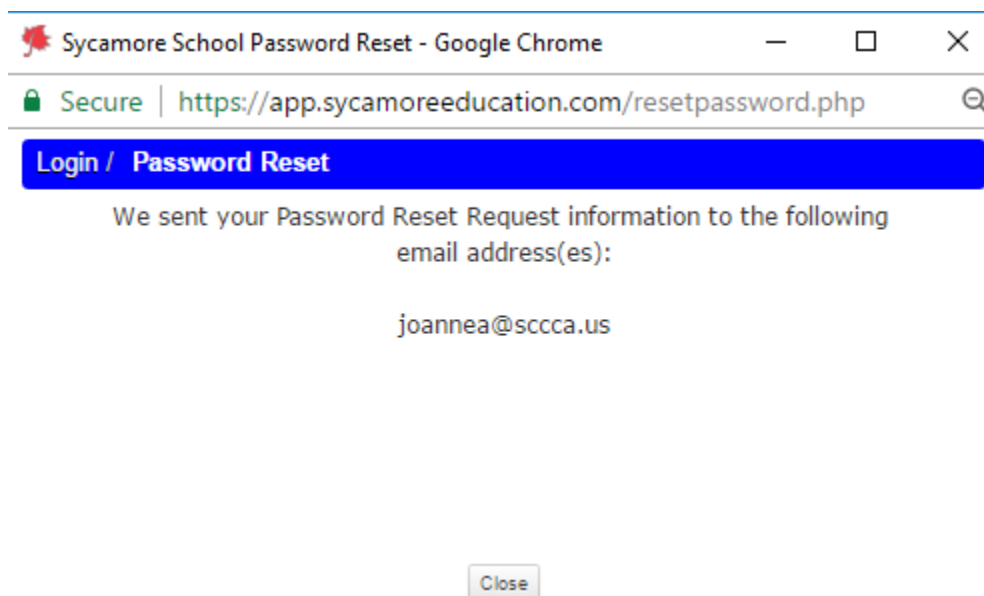


3. Sycamore System will request Username again
Read and enter the Security Code, then click “Reset”



The screenshot shows a web browser window titled "Sycamore School Password Reset - Google Chrome". The address bar shows a secure connection to <https://app.sycamoreeducation.com/resetpassword.php?schoc>. A blue navigation bar contains the text "Login / Password Reset". Below this, the form includes a "SchoolID" field with the value "1845", a "Username" field, and a "Security Code" field. The security code field is highlighted with a blue grid pattern and contains the letters "KBYK". At the bottom of the form are two buttons: "Reset" and "Close".


4. Check your email for reset request



The screenshot shows the same browser window, but the form is now a confirmation message. It reads: "We sent your Password Reset Request information to the following email address(es):
joannea@scca.us". A "Close" button is located at the bottom of the message.


5. You will receive this message from Sycamore system
Click on the hyper link.

Sycamore School Password Reset Request Inbox x Print Image

 **No Reply** <noreply@sycamoreschool.com> [Unsubscribe](#) 4:12 PM (17 minutes ago) ☆ Reply More

to joannea ▾

A request has been made to reset your password. Click on the link below and follow the directions to complete this request.
<https://app.sycamoreschool.com/resetpassword.php?key=7tubezap%> This email is an automatic system message: please do not reply. -- Sycamore School

 Click here to [Reply](#), [Reply to all](#), or [Forward](#)

6. Click on “Confirm” button will reset your password

Sycamore School / Login / Password Reset

A valid request has been made to reset your password.
Clicking on the 'Confirm' button will reset your password.

A email message will then be sent to you with a temporary password.
Once you login, you will be forced to change your password.

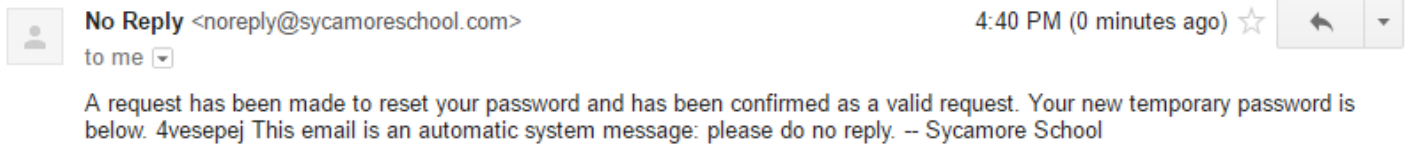
Do you wish to reset your password?

7. Password has been Reset.

Sycamore School / Login / Password Reset

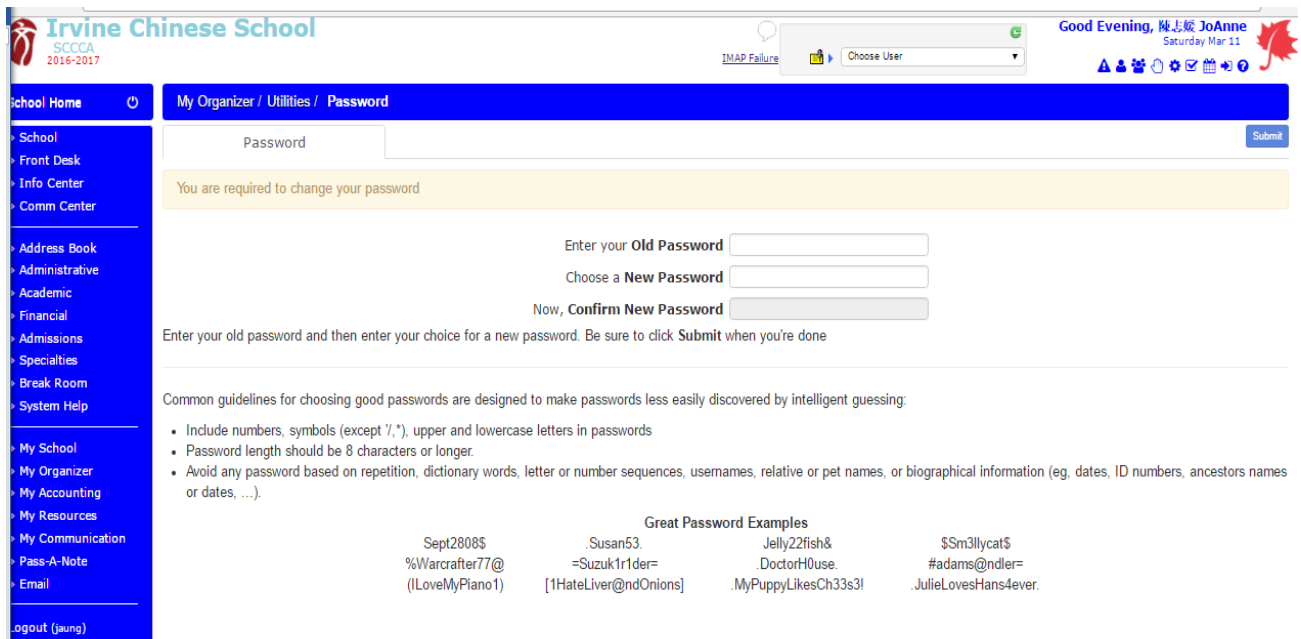
Status: Success
Email: joannea@sccca.us

8. Check your email for new password to use.



9. Use this temporary password to get into your Sycamore account.

10. Once you have get into Sycamore system, you are required to change your password.



11. If you forgot both Family ID# and Password, then you will need to come into school office; school personnel will help you to reset your password.